

Dear Chief or Cadet/Explorer/Junior Program Advisor,

In an effort to promote volunteerism and community involvement and to highlight the efforts of our students who are involved in cadet, junior or Explorer programs, we would like to, with your permission, allow our students who may be a part of your department to wear department job shirts, pullovers and other off-duty gear that they may have which may bear the name of your department.

Because many departments' SOP's, SOG's and/or general orders require permission of a chief officer or designee to wear department-issued gear outside of town or for non-department functions, we are formally asking your permission.

Students who wear department-issued gear to school will be asked to remove any tools that may be part of the official uniform (i.e. trauma shears, knives, seatbelt cutters, etc.).

If you choose to grant permission, please sign where indicated below. Please feel free to contact me if you have any questions or concerns.

Respectfully,

Cory Lachance  
Theme Coach - Civic Leadership High School  
CREC (Capitol Region Education Council)  
1617 King Street, Enfield, CT 06082-582  
O: 860.253.0274, Extension 7851 | F: 860.253.0406 | [clachance@crec.org](mailto:clachance@crec.org)

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I, \_\_\_\_\_, chief of the \_\_\_\_\_  
[print name] [name of department]

grant \_\_\_\_\_ permission to wear department job shirts, pullovers  
[name of cadet / junior / Explorer]

and other off-duty gear that they may have which may bear the name of my department, with the stipulation that the student remove any tools that may be part of the official uniform (i.e. trauma shears, knives, seatbelt cutters, etc.). I realize that I may revoke this privilege at any time for any reason by contacting Mr. Lachance at the e-mail address or phone number above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_